

Privacy policy of Oktawave website and User account

1. DEFINITIONS

Cloud	organized IT system, including in particular hardware, software and telecommunication network,- intended for providing Services by Service Provider;
Privacy Policy	privacy policy concerning Website and User Account. It constitutes an integral part of Oktawave Website and User Account Regulations. It sets out Website and User Account related rules of privacy and data processing. Applicable version of Privacy Policy is available at [www.oktawave.com];
Services	Website and User Account services;
Service Provider	entity which provides Services pursuant to Agreement, i.e. Oktawave Sp. z o.o. based in Warsaw, ul. Domaniewska 44a; 02-672 Warsaw, registered under KRS No: 0000426334 in the District Court for the Capital city of Warsaw, 13th Commercial Division of National Court Register, with share capital of PLN: 1 000 000 zł, NIP 5213633306; REGON 146197794;
User	a natural person who is 18 years old and has full capacity to perform legal acts, or a legal person or an entity who does not have legal personality, to which Services are provided.
User Account	electronic service provided to User, which involves access management to the Cloud and the use of the Cloud resources;
User Account Agreement	an agreement entered into between Service Provider and User for providing Services to User pursuant to the provisions set out in Oktawave Website and User Account Terms and Conditions;
Website	electronic service provided to User, involving the provision of access to www.oktawave.com and its sub-sites and a possibility to make use of their contents;

2. GENERAL INFORMATION

- 2.1 Access to and use of the Service may involve collection and processing of the User data by the Service Provider. Certain data is deemed personal data as specified in the Personal Data Protection Act of 29 August 1997, certain data collected and processed are anonymous, as it is impossible for the Service Provider to identify the User based on the data. The Service Provider may also process aggregate data concerning the User and the Service.

3. PERSONAL DATA

- 3.1 In order to provide Website, the Service Provider processes technical data included in Server logs (such as information concerning a device which provides access to the Service, or concerning IP address). In addition, the Service Provider may process exploitation data or information concerning the User device location by means of which access to the Service is provided.
- 3.2 In order to use the User Account, it is necessary to register and provide the User identifying data, including personal data.
- 3.3 The User of the User Account acknowledges that in order for the User Account Agreement to be performed, the User's personal data are collected and processed by the Service Provider in the scope specified in (i) the registration form or (ii) the User's Account. The Service Provider is the data controller. The provision of personal data is optional, however, it is necessary for entering into and performing the User Account Agreement. The User may access or correct the User's data.
- 3.4 If another natural person (e.g. a person the User specifies as a contact person with the Service Provider or the User's representative) performs the Service-related actions on behalf of User, the Service Provider will also act as a data controller of these persons' personal data and will process the data as part of the Service provided to the User. Natural persons, whose personal data the Service Provider processes as part of the Service provided to the User, may access and correct their data. The Service Provider informs that access to any and all data of such natural persons has been provided by the User. The User is obligated to (i) obtain these natural persons' consent with their personal data being processed by the Service Provider, and (ii) notify them about their right to access and correct their personal data, and (iii) certify the fulfillment of these obligations if the Service Provider so requests.
- 3.5 The Service Provider may process additional information concerning the User, in particular information concerning the way of using the Service and the Cloud. The information is collected by means of various technologies, including cookies and web beacons. The information may be deemed personal data, i.e. data which enables ascribing certain types of behavior to the User. The Service Provider will process it in order to facilitate the User access to and use of the Service and the Cloud, and to monitor the User's preferences and behavior in order to provide the Service and the Cloud personalized and in order to improve the Service and the Cloud, as well as for statistical purposes. It is assumed that the User that has accepted the Terms and Conditions and uses the Service, and that has not switched off cookies in accordance with Section 6.1 below has agreed for the User's data to be processed as specified in this document.
- 3.6 The User may exercise the right to access and correct the User's data via the User Account. In addition, the User and other natural persons whose personal data are processed as a result of providing the Service to the User, may exercise their right to access and correct their data at the following e-mail address customer@oktawave.com.

4. INFORMATION SECURITY

- 4.1 The Service Provider has implemented adequate measures to secure the data to be processed as a result of providing the Service in accordance with applicable laws.
- 4.2 The Service Provider is obligated, in particular by means of an encryption, to ensure integrity and confidentiality of personal data to be transferred over the internet, including data used for the User identification.

5. ENTITIES WHICH PARTICIPATE IN USER DATA PROCESSING

- 5.1 As a result of providing the Service, the User's personal data or personal data of other natural persons indicated by the User may be entrusted with the Service Provider's sub-contractors or may be disclosed to entities cooperating with the Service Provider.
- 5.2 The Service Provider provides the User with access via the Cloud to current information about entities that participate in their personal data processing.

6. COOKIES AND SOFTWARE WHICH IS NOT INCLUDED IN THE SERVICE

- 6.1 Access to and use of the Service may involve placing and storing text files (so called cookies) in the User's device. Their aim is to facilitate the User access and use of to the Service as well as to monitor the User's preferences and behavior, to provide the Service and the Cloud personalized, and to improve the Service and the Cloud, as well as for statistical purposes. It is assumed that the User has agreed for browser cookies to be placed and stored unless they have been switched off as specified in the following sentence. The User may switch off the placing and storing the cookies in the User's browser. The method of switching off cookies depends on a browser the User uses. For additional information on how to switch off cookies, one should read the 'Help' menu of the browser concerned. Switching off cookies may result in imperfections related with the Service operation.
- 6.2 Access to and use of the Service is not contingent on installing any software which is not included in the Service.